Paper I: Foundation of Archiving and Museology

Course Code: CPAM1

Max. Marks: 100
External: 70
Internal: 30
Pass: 40%
Credits: 6

Course Objective: This course aims to introduce learners to the meaning, scope, and significance of archiving and museology as professional disciplines. It familiarises learners with the types of archives and museums found in India and Punjab, and the heritage frameworks — national and international — that govern their functioning. It provide's an overview of Punjab's major heritage institutions and their collections, equipping learners with foundational sector knowledge. It sensitise learners to the role of women as primary custodians of Punjab's living heritage traditions and the importance of gender-inclusive heritage documentation. It introduce the concept of new and emerging skills in heritage practice — digital documentation, cultural interpretation, heritage mapping — as foundations for subsequent papers.

Course Outcomes (COs)
After completing this course, learners will be able to:

CO1: Define and explain the scope and significance of archiving and museology as distinct but related professional disciplines.

CO2: Describe the types of archives (government, institutional, religious, community, digital) and museums (national, regional, community, site, virtual) found in Punjab and India.

CO3: Explain the history and development of museums and archives in India and Punjab — from royal treasuries and gurdwara collections to modern public institutions.

CO4: Identify and describe Punjab's principal heritage institutions — Punjab State Archives, Punjab Digital Library, Virasat-e-Khalsa, Partition Museum, Khalsa College Archives — and their significance.

CO5: Explain the international and national heritage frameworks governing archiving and museology: UNESCO Conventions, ICOM Code of Ethics, AMASR Act, ASI mandate.

CO6: Recognise the heritage significance of women's oral traditions, folk arts, and domestic archives in Punjab, and explain why gender-inclusive documentation is essential to complete heritage preservation.

Instructions for the Paper Setter / Examiner:

- The syllabus prescribed should be strictly adhered to.
- The Question Paper will have 70 Multiple Choice questions (MCQs) and four choices of answers covering the entire syllabus. Each question will carry 1 mark. All questions will be compulsory.
- Paper-setters/Examiners are requested to distribute the questions from Section A and Section B equally: 35 questions from Section A and 35 questions from Section B.
- The examiner shall give clear instructions to the candidates to attempt all questions.
- The duration of each paper will be two hours.

Instructions for the Students:
The question paper shall consist of 70 Multiple Choice questions. All questions will be compulsory and each question will carry 1 mark. There will be no negative marking. Students are required to answer using OMR (Optical Mark Recognition) sheets.

Section A

1: Meaning, scope, and significance of archiving and museology

2: Types of archives: government, institutional, religious (gurdwara), community, digital — with Punjab examples.

3: Types of museums: national, regional, community, site, archaeological, virtual — with Punjab examples.

Section B

6: Punjab State Archives, Chandigarh- mandate, collections, and significance for historical research

7: Partition Museum, Amritsar-community-driven heritage, oral testimonies, women's testimonies

8: Punjab Digital Library digitisation of Punjab heritage, open access, significance

Suggested Readings:

- Grewal, J.S. , *The Sikhs of the Punjab*, Cambridge University Press, 1990.
- Hooper-Greenhill, Eilean, *Museums and the Shaping of Knowledge*, Routledge, London, 1992
- ICOM. ICOM *Museum Definition and Code of Ethics*, Paris: International Council of Museums, 2022. Available at: icom.museum.
- Macdonald, Sharon (ed.), *A Companion to Museum Studies*, Blackwell Oxford, 2006.
- Murphy, Anne, *The Materiality of the Past: History and Representation in Sikh Tradition*, Oxford University Press, New York, 2012.
- *National Archives of India digital resources*, Available at: nationalarchives.nic.in.
- O'Toole, James M. and Cox, Richard J. *Understanding Archives and Manuscripts*, Society of American Archivists, Chicago, 2006.